



Planning Association of Washington
2016 Conference
April 20-22
Holiday Inn, Everett, Washington

REQUEST FOR SESSION PROPOSALS

The Planning Association of Washington (PAW) invites you to submit a session proposal(s) for its 2016 conference to be held April 20-22, 2016 at the Holiday Inn Hotel and Conference Center in Everett, Washington. The theme for the event is “Planning in an Age of Turbulence: Charting a Course to Success.” The conference will feature a multitude of provocative sessions, inspiring mobile workshops, and unlimited networking opportunities at this modern conference facility located just 30 minutes from downtown Seattle.

PAW (<http://www.planningpaw.org/>) is seeking session proposals that will be informative and relevant to the planning community. Sessions will range from 75 to 90 minutes in length. Tentative track titles are:

- “30,000-Foot Level” (find out about the latest “big picture” concepts, plans, and programs)
- “Expand Your Horizons” (gain new insights and explore innovative approaches to solve vexing problems)
- “Nuts and Bolts” (learn planning fundamentals and advance your professional development)

The deadline for proposals is Monday, December 14, 2015, at 5:00 p.m., PST.

Please transmit an email message with session proposals attached as a Microsoft Word document named with the proposed session title only. Please use the following guidelines in preparing your session proposal:

- ⇒ Provide the session name in 12 words or less (think brief and catchy, yet descriptive of the topic).
- ⇒ Include a paragraph describing the topic and the proposed means of delivering the information. Proposals should contain a clear but concise explanation of what participants will learn from the session and how the presentation relates to the conference theme and/or one of the tentative tracks. This description must be no more than 200 words in length.
- ⇒ Provide contact information (names, titles, email addresses, mailing addresses, and phone numbers) for the speakers/moderator along with short speaker bios, limited to 100 words each.

Please email session proposals to conference coordinator Pete Dickinson at pete.dickinson@pullman-wa.gov. Also include your contact information (name, address, phone, and email address). If you have questions about the process, please contact Mr. Dickinson by email at the above-cited address or by phone at (509) 338-3279.

If selected, the session organizer will be responsible for confirming speakers, creating the content of the session, assigning a moderator, and ensuring the session is appropriately implemented. All speakers at the conference will be offered reduced fee registration for the conference.

We look forward to collaborating with you on what will surely be a highly successful event!